

FINANCIAL REGULATIONS 2026-2027

Preamble

Enrollment, re-enrollment, and the continued placement of a student at **La Petite Ecole Bangkok (LPE Bangkok)** constitutes full and unreserved acceptance of the school's Internal Regulations and these Financial Regulations (hereinafter referred to as the "Financial Regulations").

The present document shall enter into force upon the commencement of the enrollment period for the 2026-2027 academic year, thereby superseding and replacing all prior versions.

The strict adherence of every family to the payment schedules set forth herein is paramount to the seamless operation of our institution. Any failure to comply with these deadlines will trigger a formal debt recovery process, as detailed in section III.c.

In order to ensure excellence, La Petite Ecole Bangkok proactively manages its pedagogical infrastructure—including faculty recruitment and educational resources—based on projected enrollment figures for the forthcoming academic year.

Fees

All prices are expressed in **Thai Baht (THB)**. Fees are reviewed annually and may be adjusted based on factors such as inflation and the Consumer Price Index (CPI).

Fees	Amount (THB)	Registration and payment deadline
First-time registration fee		
Early registration	31 500	Before 30 April 2026
Full rate	45 000	
Re-enrolment fee		
Early registration	12 500	Before 31 March 2026
Full rate	16 650	

Tuition fees			
TPS	5 mornings	5 days	
Annual Payment - Early Bird		289 750	Before 20 June 2026
Installment payment	213 500	305 000	Quarterly
Pre-school Kindergarten PS / MS / GS			
Annual Payment - Early Bird		296 400	Before 20 June 2026
Installment payment		312 000	Quarterly

Specific Terms and Conditions

Sibling Discount:

- For the second child: 5% discount on the lower tuition fee.
- For the third child and any subsequent children: 10% discount on the lower tuition fee.

Companies that have signed a partnership agreement may combine these discounts with those provided under the agreement.

Scholarships :

- French families registered with the French Embassy in Thailand may apply for a school scholarship for their child(ren). All relevant information is available on the Embassy's website in the consular section.
- Families experiencing financial difficulties for the 2026–2027 academic year may apply for a scholarship through the Odyssey Avenir Solidarity Fund (up to €2,000 per year). Scholarship applications must be submitted and justified to the school, which will forward them to Odyssey Education. Two award committees will be held during the year: in March 2026 and June 2026.

All amounts not covered by scholarships remain the full responsibility of the family.

Payments

All payments to La Petite Ecole Bangkok may be made in one of the following ways:

- **Cash:** At the school for amounts below 20,000 THB (a receipt will be issued), or as a cash deposit directly into the school's bank account at any Kasikorn Bank branch.
- **Bank Transfer:** To the following account:

Beneficiary name: La Petite Ecole Bangkok Co., Ltd Bank Name Kasikornbank Public Company Ltd Branch: Suan Plu Account number: 022-8-75119-7 SWIFT Code : KASITHBK

It is essential to include the invoice number and family name in the transfer reference and to send proof of payment via email to contact@lpebangkok.com.

I. ENROLLMENT

a. Procedure

A student's enrollment on the school's official roster is subject to:

- The creation of an account on the EDUKA platform, completion of all mandatory fields, and submission of the required documents;
- Payment of the first-time registration fee.

The school administration will then send a confirmation of enrollment.

b. First-time registration fee

Initial enrollment fees are due in full upon enrollment at LPE Bangkok (including for arrivals during the school year). They will not be charged again in the event of a transfer to another school within the Odyssey Education group. They are non-refundable under any circumstances.

For any enrollment completed before **April 30, 2026**, a preferential rate applies to the initial first-time registration fees (see Fees).

Payment of the first-time registration fee, whether made by the child's family or by a third-party employer, constitutes acceptance of these Financial Regulations.

c. Waiting list

Depending on the number of places available, LPE Bangkok reserves the right to open waiting lists.

To secure a place on a waiting list, the school requires families to settle the initial first-time registration fees. An invoice is issued upon receipt of the registration form and payment. Applications are ranked and then processed according to the date of payment of the first-time registration fees.

NB: At any time, while the child is on the waiting list, the family may withdraw their application and will receive a full refund of all amounts paid. Similarly, if the school is unable to accept the student's enrollment, it will notify the family as soon as possible and refund all amounts paid.

As soon as a student on the waiting list is accepted by the school, the initial first-time registration fees are naturally due and can't be refunded.

When a child on the waiting list of La Petite Ecole Bangkok is admitted to the Lycée Français International de Bangkok (LFIB), La Petite Ecole Bangkok undertakes to refund the full amount paid, regardless of the timeframe, under the terms of the Charter signed with the LFIB.

II. RE-ENROLLMENT

a. Procedure

The re-enrollment of a student on the school's roll is subject to:

- The updating of mandatory sections on the Eduka platform and the submission of required documents,
- The payment of re-enrollment fees,
- The acceptance of these financial regulations. Confirmation of re-enrollment is then sent by the school administration.

b. Re-enrollment Fees

For students already enrolled at LPE Bangkok in 2025-2026, families must pay the re-enrollment fees for the 2026-2027 academic year. The payment of these re-enrollment fees is non-refundable. These fees are payable within one week of receiving the invoice.

For any re-enrollment completed before March 31, 2026, a preferential rate applies to the re-enrollment fees (see Fees).

Please note that any student enrolled in an Odyssey Education group establishment at the time of their enrollment in another group establishment benefits from the conditions applicable to re-enrollments at the new school, rather than those provided for a first-time enrollment.

III. TUITION FEES

A child's attendance at the school is conditional upon the payment of tuition fees.

Tuition fees include the materials and school supplies used in class. They do not cover the cost of lunch services (half-board), school transportation, school trips during school hours, extracurricular activities, or school uniforms.

There are two types of tuition fees: the Annual "Early Bird" Rate and the Installment Payment Plan.

a. Annual « Early Bird » Rate

The "Early Bird" rate is a preferential fee offered to families and companies that pay the full annual tuition before **20 June 2026**.

When the "Early Bird" rate is selected, the school lunch service is billed for the full academic year and must also be paid before 20 June 2026.

b. Installment payments

Tuition fees paid in installments are due in full and billed by trimester.

- Quarterly instalment schedule

Quarterly tuition payments are made in three installments, according to the schedule below.

Period	Invoice date	Payment deadline	Percentage
Trimester 1	Before 15/07/26	15/08/26	40%
Trimester 2	Before 15/11/26	15/12/26	30%
Trimester 3	Before 15/02/27	15/03/27	30%

Any payments made after these deadlines will incur penalties.

c. Handling of Outstanding Payments

All collection costs (administrative fees, bailiff fees, etc.) will be borne by the family.

Day 8 after the due date: A first reminder is sent by email to the families concerned. Administrative late payment fees of 2,000 THB will be automatically applied to the relevant invoice. Families will be requested to meet with the Management to discuss the situation and agree on payment arrangements.

Day 21 after the due date: A second reminder is sent by email.

Day 30 after the due date: A third and final reminder is sent by registered mail.

From the Monday following the dispatch of this final reminder, the student will no longer be permitted to attend classes until the outstanding payment has been settled.

d. Mid-Year enrollment

In the event of enrollment during the school year, any month commenced is fully due. Tuition fees are billed *pro rata temporis*, while the first-time registration fees remain payable in full.

IV. DEPARTURES AND ABSENCES

a. Mid-Year departures

To be eligible for a refund, any departure must be justified (e.g., relocation, serious financial or family issues, etc.).

Families must provide at least 30 days' notice before the start of the trimester in which the child will be absent. If the notice is received less than 30 days before the start of the trimester, the trimester will be billed in full.

Any trimester commenced is due in its entirety.

For mid-year departures, families will no longer be eligible for the "Early Bird" rate (which applies only to a full academic year). The family will then be re-invoiced at the standard rate for the period attended.

Early departures for personal convenience during the third trimester are not eligible for a refund.

In cases of relocation, La Petite Ecole Bangkok reserves the right to request official proof from the employer confirming that the family is being relocated before the end of the school year and that the child will be enrolled in another school for the remainder of the year.

b. Absences During the School Year

Temporary or extended absences of an enrolled child, regardless of duration or reason, do not entitle the family to a reduction in tuition fees, and no pro-rata adjustment or refund will be granted. An internal committee may convene to review exceptional cases.

c. Mandatory closures

In the event of a mandated closure, whether by government order or due to force majeure, every effort will be made to implement a Distance Learning (DL) programme as quickly as possible. Days of DL are considered actual instructional days and cannot be refunded, in whole or in part.

If the closure is announced late, preventing the immediate implementation of DL, the time taken by staff to organize DL is also considered an instructional day and is not subject to any refund.

d. School attendance certificate

A school attendance certificate will be issued upon request by families. This request assumes that the child regularly attends school or participates in Distance Learning (DL) and that the family (or sponsoring company) is up to date with payments.

e. School leaving certificate

A withdrawal certificate will be issued upon request in the event of a student leaving the school. The certificate will only be issued if the family (or sponsoring company) is up to date with all payments.

V. OTHERS FEES

The fees for the complementary services listed below (non-exhaustive) will be communicated later. Some services (such as extracurricular activities) will only be offered if enough students are enrolled.

a. School uniform

All students enrolled at La Petite Ecole Bangkok are required to wear the school uniform. Wearing the uniform is mandatory for all classes from Kindergarten onwards, and it must be worn in its entirety. Students arriving at school without the proper uniform will not be admitted to class.

The school uniform, which must be purchased in sufficient quantity to be worn daily, is the responsibility of the families. It can be obtained through the school administration. A starter kit of 2 sets will be billed to each new student. Families may order additional uniforms as needed.

b. School lunch fees

School lunch is mandatory at La Petite Ecole Bangkok. Meals are prepared by our catering provider, and children eat on the school terrace (except in cases of extreme heat, heavy rain, or when following pollution protocol). Any trimester commenced will be billed in full. For mid-year enrollments, any week commenced will be charged.

The annual lunch fee is based on the actual number of school days in the upcoming academic calendar and on the catering provider's annual price review. It is estimated for the 2026/2027 year at 28,390 THB, with the final rate to be communicated no later than 31 May 2026.

Lunch fees are payable in quarterly installments according to the schedule below, except when the "Early Bird" rate is selected for tuition fees. In that case, the lunch service is billed for the entire academic year.

Period	Invoice Date	Payment Deadline	Percentage
Trimester 1	Before 15/07/26	15/08/26	40%
Trimester 2	Before 15/11/26	15/12/26	30%
Trimester 3	Before 15/02/27	15/03/27	30%

Children may only be exempted from the school lunch and bring a personal "lunch box" upon presentation of a medical certificate and the implementation of an Individualised Care Protocol. In this case, the mid-day service fee will be 3,500 THB per year, billed quarterly as follows:

Period	Invoice Date	Payment Deadline	Amount (THB)
Trimester 1	Before 15/07/26	15/08/26	1,500
Trimester 2	Before 15/11/26	15/12/26	1,000
Trimester 3	Before 15/02/27	15/03/27	1,000

c. Extracurricular activities

Extracurricular activities are optional programmes offered by La Petite Ecole Bangkok, from Monday to Thursday, 3:00 PM to 4:00 PM, led either by school staff or external instructors. Students are supervised by the school team prior to the start of the activity.

Enrollment is done by trimester, according to the fees communicated in advance by the school.

Registrations are processed on a “first come, first served” basis, and confirmation of enrollment is subject to minimum and maximum numbers of participants. Once the enrollment is confirmed, cancellation or activity changes are not allowed, and no refunds are provided in case of absence.

d. Holiday camps

La Petite Ecole Bangkok offers several optional holiday camps. Enrollment is based on the fees and schedules communicated in advance by the school. Registrations are processed on a “first come, first served” basis, and confirmation of enrollment is subject to minimum and maximum participant numbers.

The full amount is due upon registration, and no pro-rata adjustments are allowed. Once registration is confirmed, cancellation of participation is not permitted, except for medical reasons with a certificate showing a minimum three-day absence.

e. School transport

An optional school transport service is offered by La Petite Ecole Bangkok through a selected external provider. The service includes pickup from the child’s home (at the building entrance or in front of the house if accessible to the shuttle) and drop-off at school in the morning, as well as pickup from school and drop-off at home in the afternoon.

Enrollment in the school transport service requires a prior request for a quote and route from La Petite Ecole Bangkok, which will forward it to the provider. The bus company alone is responsible for accepting or declining new requests in accordance with the existing transport service.

If the provider accepts the registration and the fees and schedule are agreed upon by the parents, the provider’s own regulations will apply.

VI. CONTRIBUTION TO THE ODYSSEY AVENIR ENDOWMENT FUND

Families are invited to contribute to the Odyssey Avenir Endowment Fund, which aims to finance solidarity initiatives (merit-based scholarships with social criteria, one-off support for life events, etc.) as well as innovative projects related to social and environmental responsibility.

You will be asked to indicate your intended contribution in your child’s enrollment or re-enrollment form online via the EDUKA platform.

VII. PERSONAL DATA PROTECTION AND IMAGE USE AUTHORIZATION (GDPR)

a. General Data Protection Regulation

In accordance with the General Data Protection Regulation (EU 2016/679), the school collects and processes families’ personal data solely for the administrative and financial management of schooling (invoicing, payment tracking, scholarships, and possible assistance). These data are strictly necessary for processing

applications and are retained for the legally required duration for administration and archiving. They are accessible only to authorized staff of the school and the Odyssey Education group and are not shared with any third parties, except under legal obligation or with explicit family consent. Parents have the right to access, rectify, object to, and delete their data, which can be exercised by writing to the school office..

b. Image rights and parental authorization

As part of its internal and external communication activities (website, social media, brochures, posters, newsletters, events), the school may use photographs or videos featuring students. Such use requires the explicit consent of parents or legal guardians. Images will be used strictly for educational, informational, or promotional purposes of the school and the Odyssey Education group and will never be shared with third parties without prior consent. Parents may withdraw their consent at any time by submitting a written request to the school office..